

EUSTON STRATEGIC BOARD (ESB) ACTIONS

1st February, 2016

Camden Old Town Hall, Committee Room 1

Time: 17.00 to 18.30

Chair: Cllr Sarah Hayward (Leader, LBC)

The following were in attendance at the meeting:

Camden	Cllr Sarah Hayward	Leader
Camden	Cllr Phil Jones	Cabinet Member for Transport, Planning & Regeneration
Camden	Jessica Gibbons	HS2 Programme Director
DCLG	Gareth Bradford	Deputy Director, Cities and Local Growth
HS2 Ltd	Stuart Westgate	Euston Development Director
GLA	Martin Cowie	Euston Programme Manager
TfL	Michele Dix	Managing Director, Crossrail 2
Network Rail	Antonia Buckland	Head of HS2 – Phase 1
GLA	Stewart Murray	Assistant Director, Planning & Development
DfT	Michael Hurn	Director, HS2 Project Sponsorship, Euston and London Met
TfL	Alex Williams	Director of Borough Planning
Network Rail	David Biggs	Managing Director Property

ACTION	OWNER	DEADLINE/ STATUS
<p>Apologies</p> <p>Ed Lister and Rupert Walker</p>		
<p>Minutes of the last meeting</p> <p>The minutes of the last meeting were agreed with minor changes.</p>	Mary-Ann Lewis (MAL)	
<p>New Governance Arrangements</p> <ul style="list-style-type: none"> New ESSRB draft Terms of Reference <p>Michelle Dix requested that a Crossrail 2 representative be on the ESSRB. Stuart Westgate will take this away for consideration.</p> <p>The ESSRB will commence in shadow mode from 9 March, having appointed Brian Bender as initial Chair for the shadow stage. It will move into permanent form when underpinning agreements are in place in 3-6 months time.</p>	SW	Revised ToR to be discussed at 1 st ESSRB

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<p>The ESSRB's work plan will be produced by the time of the first meeting in March and will be a living document. A further meeting of the Officer working group is to take place before the ESSRB meets to develop this plan and finalise discussion on the draft ToR.</p> <p>SW will clarify the Terms of Reference to make clear the ESSRB's role in relation to this board clarifying that the ESSRB's remit is the infrastructure projects within the station footprint while the ESB is responsible for wider growth and regeneration at Euston. Cllr Hayward highlighted the need for clarity when using the term master plan whether it was being used as a professional planning term or in a more general project management sense.</p> <p>Jessica Gibbons (JG) asked that, within the ESB's terms of transparency, could they share the draft ToR on the Euston Area Plan website. Michael Hurn (MH) said this would not be possible. MH stated that ESSRB minutes and reports would not be made public but proposed that a written summary of its meetings be shared with the ESB that could be made public on the EAP website. It was agreed this would be taken forward.</p> <p>SW raised a written request from Camden Town Unlimited (CTU) to the SoS to become a Member of the ESSRB. The Board stressed the importance of all stakeholders' views being represented and heard through the governance structure at Euston. It was agreed that this would be considered through the development of the HS2 Community Engagement Framework that Board asked that this be brought to them for consideration at the next meeting.</p> <ul style="list-style-type: none"> • Relationship to existing ESB ToR <p>JG asked the Board to consider reviewing the ESB ToR in light of new governance structures. This was agreed and will be taken forward by the ToR working group.</p> <p>Independent ESSRB Chair – draft person specification</p> <p>SW presented a draft person specification for the Chair of the ESSRB. Cllr Hayward asked for greater emphasis to be placed on a transport and infrastructure background.</p> <p>It was agreed that the ToR should be updated and the person specification refined to clarify output and provide information on the appointment process. A further draft to be brought back to the ESB before the first shadow ESSRB.</p> <ul style="list-style-type: none"> • Update of progress of Shadow ESSRB <p>SW said that the ESSRB would be supported by a Sponsor Director role and Executive team. This would help facilitate the</p>	<p>SW</p> <p>All to note</p> <p>SW</p> <p>JG</p> <p>SW</p>	<p>Revised ToR to be discussed at 1st ESSRB</p> <p>Next ESB - 3rd March</p> <p>Next ESB - 3rd March</p> <p>Next ESB – 3rd March</p>

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<p>ESSRB's oversight of cross delivery aspects at Euston. It was agreed that the timing of meetings of the ESSRB would need to be considered when the Terms of Reference were finalised to ensure the meetings complimented those of the ESB and other boards that it reported to.</p>		
<p>Comprehensive redevelopment – next steps</p> <ul style="list-style-type: none"> <p>Network Rail B2 update, funding and programme</p> <p>Antonia Buckland set out the timetable Network Rail is working to in applying for funding for the GRIP process and the wider redevelopment of the station. The draft CR2 / Network Rail integration feasibility study will be completed by the end of March with a final report in mid-April. It was agreed this would be brought back to the ESB for consideration.</p> <p>Funding for GRIP 2, which would be a 12 month process to start making the case for the redevelopment of the station has still not been secured. In order to ensure integration of the stations this work must start in April. The Board stressed the urgency of securing this, and asked how it could help to unlock funding.</p> <p>It was agreed that the role of the ESB and ESSRB was to petition hard to make sure sufficient funding was available for the GRIP process. A letter will be drafted from the ESB to the Secretary of State to outline this, if funding is not forthcoming within the next two weeks this letter will be sent.</p> <p>Crossrail 2 update – including consultation responses and progress in joint design with Network Rail</p> <p>The consultation received over 20,000 responses with over 1,000 from the Euston area alone. A consultation report would be issued and then a separate report looking at revised proposals. Next steps depended on the National Infrastructure Commission (NIC) approving work going forward. The earliest work could start was 2020 based on the submission of a Hybrid Bill in late 2017. Work in the Euston area would take between 5 and 8 years.</p> <p>Growth Strategy implementation</p> <p>JG talked through the key recommendations of the strategy and noted progress made.</p> <p><i>A commitment to Comprehensive redevelopment at Euston: the key remains to unlock funding</i></p> <p><i>Comprehensive masterplanning: the first stage is to produce a planning brief, work will start on this from April 2016</i></p> <p><i>Easing capacity to get it right: AB confirmed that NR needed to revisit this work</i></p> <p><i>Upfront funding for OSD enabling works: see previous discussion</i></p> 	<p>AB</p> <p>JG</p> <p>All to note</p>	<p>ESB Meeting 16th June</p> <p>15th February</p>

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<p><i>Skills and getting people ready:</i> with particular reference to the Construction Skills Centre and the intention to bring progress reports to the Board to discuss.</p> <p>It was agreed that this would be a standing item on future agendas and a written update would be provided.</p> <p>Gareth Bradford (DCLG) highlighted that the HS2 places group was re-launching this year with all the places in phase 1 and 2 of HS2 coming together to share learning in an open forum. The first meeting takes place in mid-February.</p>	JG	Next ESB – 3 rd March
<p>AOB</p> <p>The Board discussed the issue of the sequencing of future meetings and a suggestion was made that an additional meeting be arranged for the second week in May.</p>	JG	Workplans and meeting timings to be reviewed at ESB meeting on 3 rd March
<p>Dates of meetings for the year ahead</p> <ul style="list-style-type: none"> • 3 March 2016 • 16 June 2016 		

Note taker: Jeremy Croxall
Actions issued on: 25.02.16